FAWKNER PRIMARY SCHOOL
Online Services
2 February 2022

What type of online services are used at our school?

Our school uses a variety of online services and applications (**online services**) to support and enhance our students' educational experiences and to create a high quality and innovative learning environment. Our school uses online services for:

1) teaching and learning;
2) communication and engagement with parents;
3) student administration;
4) school management;
5) complying with legal requirements; and
6) other purposes stated in the Schools' Privacy Policy.

Our school collects, uses, discloses and stores student and parent personal information on these online services for these purposes or where permitted by law. Where appropriate, school staff or service providers may access information in online services for those permitted purposes. For example, when the service provider provides technical support.

Please click this link to read important privacy information for parents, guardians and carers.

How do we protect personal and other information?

Victorian privacy laws require schools to handle personal and health information in accordance with the appropriate principles such as the Information Privacy Principles. Our school take steps to ensure data is securely handled, such as: privacy assessments, contractual arrangements and monitoring. We also educate students on cyber safety so that they can have positive online experiences.

What content and materials will be shared through the online services?

Students may have the ability to create, store and share any school work related content, such as photographs, audio, video recordings, and non-classroom related information. Where this work contains personally identifiable information of students or others, we will guide students on how to handle it safely and respectfully, and to seek appropriate permissions.

What school polices and support apply to these services?

The following school policies and documents apply: Acceptable Use Agreements, , Photography and Filming Policy, Digital Technologies Policy. These will be used to inform the school community on acceptable behaviours. Our school policies are available from http://fawknerps.vic.edu.au/?cat=9

If you wish to request access to your or your child's information, or have any questions, please contact the principal on 03 9357 3579.

Online services used for multiple purposes

Online Service	Purpose	Information type	Data Storage Location	Accounts
Sentral	* teaching and learning * parent communication and engagement * student administration * school management	Student Full Name Student Year Level Student Class Student DOB Student Email **Student Photo** **Student ATSI status** **Student Health and Welfare Information** Student Behavioural Information Student Assessment eCases ID Parent Details	Australia	Student Teacher Administrator Parent
Class Dojo	* teaching and learning * student administration	Student Full Name Student Class Student Assessment Parent Details	Overseas	Teacher
Essential Assessment	• teaching and learning • assessment	Student Full Name Student Preferred Name CASES21 ID Student Year Level Student Class Student Assessment	Australia	Student Teacher Administrator
JAMF	• Device management	Device serial numbers No personal information	Australia	Administrator

Online services used for teaching and learning, and (where applicable) for parent communication and engagement about the student's learning outcomes

Online Service	Purpose	Information type	Data Storage Location	Accounts
G-Suite for Education (DET brokered)	Various subjects *communication and engagement with parents	Student Full Name Student Email Student Year Level Student Class Student Location Information Student Work Student Assessment	Overseas	Student, Teacher Administrator
Code.org	Coding in STEM	Student First Name First initial of Student Surname Student Age	Overseas	Student Teacher
Wushka	• Literacy • Levelled readers supporting students learning to read.	Student First Name Student Last Name Student Class	Australia	Student Teacher

Oliver	• Library Management	Student Full Name Student Preferred Name CASES21 ID Student Year Level Student Class Student Address Parents/Carers/Guardians Full Name Parents/Carers/Guardians email address	Australia	Administrator Student Teacher