FAWKNER PRIMARY SCHOOL

Online Services

19 March 2025

What type of online services are used at our school?

Our school uses a variety of online services and applications (**online services**) to support and enhance our students' educational experiences and to create a high quality and innovative learning environment. Our school uses online services for:

- teaching and learning
- communication and engagement with parents
- student administration
- school management
- complying with legal requirements
- supporting students' social and emotional wellbeing, and health
- supporting policy in relation to student education and wellbeing
- other purposes stated in the Schools' Privacy Policy.

The online services used at our school are:

Online service	Whose and what information	Why this information is collected	Data storage location & service provider privacy policy
Compass	• Student details: first name, surname, year level, class, school name, age, DOB, school email address, gender, Aboriginal Torres Strait Islander (ATSI) and English as a second language (ESL) status. • CASES21 ID. • Timetable and attendance information. • Student reports and assessment results. • Notes on student work, wellbeing, attendance, and behaviour. • Medical details. • Profile photo of student. • Photos/video of student work or students engaging in tasks where no individual student is recognisable. • Parent/carer details: first name, surname, home address, school name, email address, home and mobile number.	Compass provides schools with a single platform for school and student administration functions, such as financial management, timetabling, attendance, student assessment and reporting, communicating with parents and students, making reasonable adjustments for students with disabilities and other conditions, and fulfilling legal requirements such as duty of care.	Australia Privacy Policy - Compass

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	• Emergency contact details for students. • Information about parent/carer access.		
Class Dojo	• Student details: first name, surname, age, gender, class, school name and address, mobile device ID. • Parent details: first name, surname, gender, phone number, email address, mobile device ID, school name and address. • Student and parent language preference. • Student and parent IP address. • Geolocation. • Student feedback points. • Photographs, videos, documents, drawings or audio files. • Photos/video of student work or students engaging in tasks where no individual student is recognisable. • Student attendance details.	School communication platform that includes student portfolios and behavioural management. Enables teachers to encourage students in class and engage parents by sharing classroom updates and student work via photos, videos and messages.	USA Privacy Policy - ClassDojo
Essential Assessment	• Student Full Name • Student Preferred Name • CASES21 ID • Student Year Level • Student Class • Student Assessment		Australia Privacy Policy Essential Assessment
JAMF	• Device serial numbers • No Personal information	Device management	Australia https://www.jamf.com/
Oliver v5 Library	• Student details: first name, surname, gender, year level, class, school, eduMail address, profile photo and alias (borrower's ID). • Parent details: first name, surname, email address.	Enables school community to access library resources, including eResources, as well as manage loans and reservations. Assess the reading level of students by reviewing their reading lists. Create and share book reviews. Send parents notification of overdue books.	Australia Data Protection and Privacy Policy - Softlink Education

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G-Suite for Education	• Student Full Name • Student Email • Student Year Level • Student Class • Student Location Information • Student Work • Student Assessment		https://edu.google.com/intl/ALL_au/why-google/privacy-security/
Wushka	• Student First Name • Student Last Name • Student Class	Literacy Access to levelled readers supporting students learning to read.	https://wushka.com.au/privacy/
Cengage	• Student Full Name • Student Preferred Name • CASES21 ID • Date of Birth • Gender	Assessment tool.	
PAT (Australian Council for Educational Research)	• Student Full Name • Student Preferred Name • CASES21 ID • Date of Birth • Gender • Student Year Level	Assessment tool.	
Code.Org	Student First Name First initial of Student Surname • Student Age	Coding classes in STEM	

In addition to the above, and where appropriate or permitted by law, school staff or software providers may access information in online services for other purposes, for example, where the software provider needs access to provide technical support.

Please click this link to read important privacy information for students, parents, and carers.

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What content and materials will be shared through the software?

Students may have the ability to create, store and share schoolwork related content, such as photographs, audio and video recordings, and non-classroom related information. Where this work contains personally identifiable information of students or others, we will guide students on how to handle it safely and respectfully, and to seek appropriate permissions.

How do we protect personal and other information?

Personal information will be handled in line with the school's and DET's policies. These include: Schools' Privacy Policy, Cybersafety and Responsible Use of Digital Technologies, , Acceptable Use Agreement Digital Learning in Schools and Records Management Policy.

We will help your child to use online learning systems safely by providing them with technical or any other help they need.

You can also assist by:

- having conversations with your child about eSafety
- checking that your child is comfortable raising any issues with you or their teacher
- watching your child when they use the software from home to check if they have any concerns.

Who can I contact if I have questions?

If you wish to request access to your/your child's information, have any questions or concerns regarding your child using any of the online services, or you do *not* want your child to participate, please contact the school to discuss your options: Principal, 03 9357 3579 or email fawkner.ps@education.vic.gov.au